

WHITE TWP BD OF ED-04105780 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Civil Rights	Civil Rights (Off-Site Assessment Tool) (800H)	WHITE TWP BD OF ED-04105780	800	03/14/2022	CAP Accepted
<p>Corrective Action Plan: Accepted by Lea Berry 03/31/2022 09:00 AM</p> <p>CAP Accepted</p>					

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Corrective Action History

Corrective Action Plan: Submitted by DAWN HUFF 02/23/2022 11:51 AM

The SFA will use the following USDA Nondiscrimination Statement on all program materials made available to the public:

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the agency (state or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: How to File a Complaint, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. mail: U.S. Department of Agriculture
 Office of the Assistant Secretary for Civil Rights
 1400 Independence Avenue, SW
 Washington, D.C. 20250-9410;
2. fax: (202) 690-7442; or
3. email: program.intake@usda.gov.

When we completed the Administrative Review we inadvertently did not type the statement in its entirety on the questionnaire. We do, however, have the entire non-discrimination statement on all of our program materials which are made available to the public and will continue to use the language in its entirety.

Date of Implementation: 2/23/22

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	<p>Flagged by Lea Berry 02/11/2022 09:15 AM</p> <p>The SFA must use the most current non-discrimination statement on all program materials made available to the public. All materials/documents distributed to households or posted on the school's website must contain one of the two nondiscrimination statements found from the link below: https://www.fns.usda.gov/civil-rights/usda-nondiscrimination-statement-other-fns-programs.</p> <p>The non discrimination statement entered is not the full statement.</p> <p>Explain, in detail, how the correct non discrimination statement will be incorporated in program materials and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	Hope Township School-184436	409	03/14/2022	CAP Accepted

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Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Corrective Action History	<p>Corrective Action Plan: Accepted by Lea Berry 03/31/2022 09:16 AM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by MARLENE JENKINS 02/23/2022 01:21 PM</p> <p>Staff have been re trained on production records including the 5 meal components and what constitutes a reimbursible meal. Breads will be written appropriately moving forward. All staff will be checking all students are offered the 5 components daily. Date of implementation was January 1st, 2022.</p> <p>Flagged by Lea Berry 02/11/2022 09:17 AM</p> <p>At lunch, all required meal components must be offered to students daily. When planning menus, the SFA must make sure that all 5 components of the reimbursable lunch, in minimum daily and weekly requirements, are offered. Daily production records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern.</p> <p>On December 13, 2021 the recipe and the production record for the grilled cheese sandwich indicates that the whole wheat sandwich bread credits as 2.0 ounce equivalent for 2 slices. The information uploaded indicates that the whole wheat sandwich bread credits as 1.75 ounce equivalent for 2 slices. Although the daily and weekly requirements for grain have been met, all recipes and production records must be revised to reflect this information.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
SFA/Sponsor On-Site Monitoring	SFA/Sponsor On-Site Monitoring (On-Site Assessment Tool - Site) (901H)	Hope Township School-184436	901	03/14/2022	CAP Accepted

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Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Lea Berry 03/31/2022 09:01 AM CAP Accepted				
	Corrective Action Plan: Submitted by DAWN HUFF 02/23/2022 12:01 PM The Seamless Summer Option (SSO) Site Monitoring Form (Form #410) for: SFA Name: White Township School District Site Name: Hope Township School has been uploaded to this site.				
	Flagged by Lea Berry 02/11/2022 09:16 AM All SFAs must conduct an on-site accountability review of lunch prior to the administrative review. The SSO On-Site Accountability Review Form (410) must be used. Accountability reviews must be conducted by an SFA employee. The SFA did not upload the The SSO On-site Accountability Review Form (410). Please complete and upload as part of the corrective action.				
Food Safety, Storage and Buy American	Food Safety, Storage and Buy American (On-Site Assessment Tool - Site) (1404H)	Hope Township School-184436	1405	03/14/2022	CAP Accepted

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Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Lea Berry 03/31/2022 09:15 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by DAWN HUFF 02/23/2022 12:20 PM				
	<p>Due to COVID-19, the Warren County Health Department did not conduct on-site inspections during the 2019-2020 school year. The Warren County Health Department did, however, conduct our first inspection of the 2020-2021 year on December 21st. I have attached a copy of that inspection report, as well as a copy of a letter to Mia Hamilton, Food Program Manager, requesting a second inspection. This second inspection will meet the requirement to obtain two on-site inspections for the school year.</p> <p>Date of Implementation: 2/23/22</p>				
	Flagged by Lea Berry 02/11/2022 09:17 AM				
	<p>SFA did not have both food safety inspections for the current school year. Schools participating in the school lunch and breakfast programs must, at least twice during the each school year, obtain a food safety inspection conducted by a State or local governmental agency responsible for food safety inspections.</p> <p>You must send a letter to the health department requesting two food inspections yearly. Please upload a copy of the email or letter with your request as part of the corrective action.</p>				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged